

Checklist of Application Documents [PM08]

(Name

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* Please arrange your application documents in order of number, fill in the check boxes of and attach this checklist of application documents to the top of your application documents and mail them.

Application Documents	Those who required to submit	PDF file	Send by mail	Other method of submission
(1) Application for Admission Form	All applicants	/	<input type="checkbox"/>	/
(2) Degree certificate(s) or certificate of expected graduation Original	All applicants	<input type="checkbox"/>	<input type="checkbox"/>	/
(3) Copy of Online Verification Report of Higher Education Qualification Certificate	For those who graduated from universities in China (*Except Hong Kong, Macao and Taiwan)	<input type="checkbox"/>	<input type="checkbox"/>	/
(4) Official academic transcript(s) Original	All applicants	<input type="checkbox"/>	<input type="checkbox"/>	/
(5) Statement of purpose/Research proposal (Three copies (one original and two duplicates))	All applicants	<input type="checkbox"/> (one copy) Please include the cover page.	<input type="checkbox"/> (three copies)	/
(6) English Language test score (TOEFL or IELTS) Original (TOEFL 2. and IELTS 2.: Copy)	All applicants except native speakers or those who have completed an undergraduate degree conducted entirely in English.	<input type="checkbox"/> TOEFL 2....a copy of your Test Taker Score Report sent to you by the ETS or available online. IELTS 2....a copy of IELTS Test Report Form	<input type="checkbox"/> TOEFL 2....a copy of your Test Taker Score Report sent to you by the ETS or available online. IELTS 2....a copy of IELTS Test Report Form	/
(7) Letters of recommendation (Two letters)	All applicants	/	/	<input type="checkbox"/> Submitted by e-mail directly from the recommender. Must be received by application period. Please be sure to inform the recommender of the specified title and the file name when you request.

(8) Essay on your professional and other experience	All applicants	<input type="checkbox"/>	<input type="checkbox"/>	
(9) Certificate of employment Original	For those who have work experience	<input type="checkbox"/>	<input type="checkbox"/>	
(10) Copy of your Passport	All applicants	<input type="checkbox"/>	<input type="checkbox"/>	
(11) Copy of your Zairyu Card (the front and back)	Only for applicants residing in Japan	<input type="checkbox"/>	<input type="checkbox"/>	
(12) Proof of application fee payment	All applicants (*Except JICA, JDS and students with a MEXT scholarship)	<input type="checkbox"/>	<input type="checkbox"/>	
(13) The certificate of the government scholarship (MEXT)	Students with a monbukagakusho (MEXT) scholarship	<input type="checkbox"/>	<input type="checkbox"/>	