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| Admission No. | ＊Leave blank. Office use only. |

**AY2025**

**School of International and Public Policy,**

**Hitotsubashi University**

**Letter of Recommendation**

※Please fill in the sections in **bold face**.

Applicant’s Name: **FAMILY NAME, First name, Middle name**

Please describe your relationship with the applicant, and the applicant’s competence in his/her field of study, such as past work and achievements in business, relevance to his/her career and any special qualities and/or abilities that should be noted about the applicant.

Date: **Month Day, 20XX**

Recommender’s name: **Recommender’s name**

Position or title: **position or title**

Affiliation: **affiliation**

Email: **Email address**

Phone number: **phone number**

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| **Please send this letter of recommendation in pdf format to ipp-recommendation@ad.hit-u.ac.jp from your institutional email account. Private email accounts (e.g., gmail, outlook, etc.) are not recommended.**  **To: ipp-recommendation@ad.hit-u.ac.jp**  **Subject: Exam No\_Program name’s abbreviation\_Applicant’s FAMILY NAME\_First name**  e.g.) PM05\_GG\_HITOTSUBASHI\_Hanako  **PDF File name: Exam No\_ Program name’s abbreviation \_Applicant’s FAMILY NAME\_First name.pdf**  e.g.) PM05\_GG\_HITOTSUBASHI\_Hanako.pdf  ※As for the Exam No and Program name’s abbreviation, please ask the applicant. |