

Institution Code、Department Code の入力方法

1. ETS のウェブサイトログインし、以下の画面で Institution Code 「0436」を入力し、検索を行う。

検索結果 (Search Result) が表示されたら、Division 「Graduate Schools」を選択する。

The screenshot shows a search interface with the following fields and results:

Search By:

- Name (type in a full name, or a partial name followed by a % sign): HITOTSUBASHI%
- Institution Code: 0436
- Country/Location: Japan

Select a score recipient below.

Score Recipient	Division	Address	
0436 HITOTSUBASHI UNIVERSITY	Graduate Schools	KUNITACHI TOKYO 186 8601	Select
0436 HITOTSUBASHI UNIV GRAD SCH LAW	Law Schools	TOKYO 186 8601	Select
0436 HITOTSUBASHI UNIVERSITY		TOKYO 186	Select
8682 HITOTSUBASHI UNIVERSITY-GSICS			

A red callout bubble points to the 'Graduate Schools' division in the first result row, containing the text: 公共政策大学院は graduate schools

2. 以下の画面になったら、Department の Graduate Schools のプルダウンから「Social Sciences」を選択する。

The screenshot shows the 'Select Score Recipients: Part 2 of 2' screen with the following details:

Score Recipient/Location

- INSTITUTION CODE: 0436
- HITOTSUBASHI UNIVERSITY
- 2-1 KUNITACHI-CITY
- TOKYO , 186 JPN

Department:

- Graduate Schools (selected)
- Remove

Department Group Options:

- ✓ - Select Department Group -
- Humanities
- Social Sciences
- Biological Sciences
- Physical Sciences
- Any Department Not Listed

Buttons: Add Another Score Recipient, Continue

3. 2の結果、Department Code を選択できる画面になるので、80 を選択する。